

Source Documentation

(Using Records Management Software)



Mesa Arizona FamilySearch Library

WEBINAR

Monday, September 17, 2012

Lynn Melville

Computer Puzzle Pieces to Family History

(Family Tree)
new.familysearch.org

Temple Submission/Tracking
Temple Ordinance Database
(For Deceased)

www.werelate.org

www.ancestry.com

PAF, AQ, RM, Legacy, FTM
Records Management Software

Personal "Master" Database

Synchronize

GEDCOM

Note: *FamilyInsight* is available as an "add-on" interface tool

Findagrave (free)	Ancestry.com (over 40,000 Databases)	Other internet sites (subscription fee) (free access)	www.familysearch.org Historical Books Catalog WIKI Training/Education
Rootsweb (free)			

Microfilm → Indexing →

Research Databases & Compiled Genealogies

RESEARCH – RECORD - RECONCILE



WHY ? Source Documentation

Present a book containing the records of our dead
which shall be “worthy of all acceptation”

... D&C 128:24

If it's worth doing,
It's worth doing right.

... Mom





Just say "NO" to Junk Genealogy



Genealogy without documentation is Mythology



So, Where do I start ?



In England



In America



WHAT? Is Source Documentation

- **Principle**: a source for every event for every individual
- **The Test**: Can anyone locate the source later on
- Good documentation is an ART not a SCIENCE
- Document events with Sources “as you go”



Definitions

- ⑩ What is an **EVENT** ?
 - (birth, christening, death, burial, marriage, ordinances)
- What is a **SOURCE** ?
 - (where did the information come from)
- **NOTES vs SOURCES**
 - (NOTES are for clarification, supplemental info, explanations)
 - (attachments are not permitted for NOTES)
- What is a **Source CITATION** ?
 - (details, actual text, comments, image attachment)
- What is a **Repository** ?
 - (place where the source document can be found)



Other Terms

- Index
- Compilation or Extraction
- Primary Source
- Secondary Source
- Original Source
- Good Source
- Best Source
- Bad Source

Evidence
Conclusion
Proof

The Best Source is an “official” document produced nearest the time of the event
There is no such thing as a “Bad Source” (in my opinion)

Affiliate Programs have the capability to assign a “Source Quality” for each source citation



Terms (Cont)

- **INDIVIDUAL SOURCE (General)**
 - Examples: Census Record, Family Records

- **EVENT SOURCE (Specific)**
 - Examples: Birth Certificate, Death Certificate



HOW ? WAYS and MEANS

Copy - Paste

Save

Save As



Screen Capture
(Irfanview - Snipping Tool)

Scanning

Electronic Collection Box



Getting Organized

- Images are stored as files in a separate folder
 - File Naming convention is essential
 - use person's name as filename
 - (ie. **Surname_GivenNames_description**)
 - **.jpg** is most “universally” used photo format
- Photos, Audio, Video can be attached
- Only the “data path” is included in GEDCOM files
 - Thus, when sharing, source folder(s) must be shared separately



FH_Photos



FH_Documents



Attaching Multimedia Sources

PAF Edit Individual

Edit Individual

Florence Virginia Dutson

PERSONAL:

Full Name:	Florence Virginia /Dutson/
Sex:	Female

EVENTS:

Birth:	22 Feb 1857	
Place:	St. Louis, St. Louis, Missouri	*s
Christening:		s
Place:		
Death:	12 Feb 1948	
Place:	Oak City, Millard, Utah	*s
Burial:	15 Feb 1948	
Place:	Oak City, Millard, Utah	*s

LDS ORDINANCES:

Baptism:	10 Sep 1979	
Temple:	SLAKE - Salt Lake	
Place if living:		s
Endowment:	14 Mar 1878	
Temple:	EHOUS - Endowment House	*s
Sealing to Parents:	12 Nov 1890	
Temple:	MANTI - Manti Utah	s

OTHER:

Title (prefix):	
Married Name:	
Also Known As:	
Nickname:	
Cause of Death:	
Physical Description:	
Ancestral File Number:	1D 12.5M

Save
Cancel
Options
Help

Individual Sources
s = sources

Last Changed:
16 Nov 2011

RIN: 11193 Template: Default

C: FH_Photos

Dutson_FlorenceV

C: FH_Documents

Dutson_FlorenceV_Census1910
Dutson_FlorenceV_death
Dutson_FlorenceV_headstone

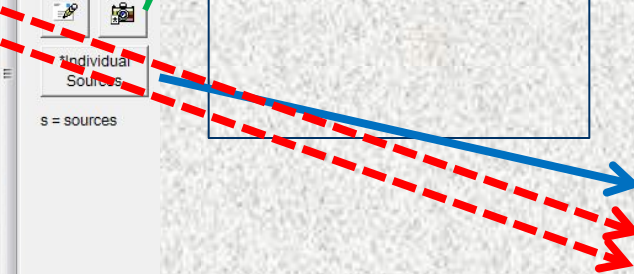




Illustration ("The Melville Method")

Allan_John_Census1920



Neva Bishop Memmott
 Neva Bishop Memmott 1913 ~ 2005 Neva Bishop Memmott, 91, passed away June 8, 2005 in St. George, UT. She was born November 12, 1913 in Hockley, UT to William H. and Mary Eda Fernsworth Bishop. She was a graduate of Delta High School, Delta, UT where she participated in speech and drama. Neva Married Clinton LeRoy Memmott on July 11, 1933, in Fillmore, UT. Their marriage was later solemnized in the Salt Lake Temple. They lived in Garfield, Salt Lake City, Sandy, and Mt. Pleasant, UT. Neva lived in St. George, UT for four years prior to her death. She was an active member of The Church of Jesus Christ of Latter-day Saints throughout her life and served in Sunday School, Primary, and as Relief Society President. Neva's greatest service was in genealogy. She spent a lifetime compiling histories, pictures, and other historical documents relating to her family. She is survived by daughter, Darlene Hillman, Kansas City, MO; son, Floyd (Carel) Memmott, St. George, UT; son, Darrell Memmott; nine grandchildren, 18 great-grandchildren; and nine great-great-grandchildren. Graveside services will be Saturday, June 11, 2005 at 12 noon in the Mt. Pleasant City Cemetery. Friends may call Saturday from 11:00-11:45 at Rasmussen Mortuary (96 N. 100 W.) in Mt. Pleasant, UT. Published in the Deseret News on 6/10/2005.

Heaps_Opal_obit

Dutson_FlorenceV_death

Green_Philip1815_burial



Lund_IrlJ_Headstone

C: FH_Documents



Records Management Software



Source List - sample

Ancestral File (™)
Book: Descendants of Nathan Spicer (1735-1811)
Book: The Dutson Family History, Vol 1 (Revised)
Cemetery Headstones
CENSUS, US1880
Family Records [Lovell, Zella N]
Family Records, Journal [Nielson, Lars]
IDAHO, Eastern Idaho Death Records (1911-1956)
International Genealogical Index (IGI)
new FamilySearch Database
Pedigree Resource File
Social Security Death Index
TEXAS, Vital Records (Birth, Death, Marriage)
UTAH, Historical Society Cemetery Burial Database
UTAH, Newspapers, Deseret News
Western States Historical Marriage Record Index



Building your Source List

- Use the K.I.S.S. method
- Think “High Level”
- Think like a Computer
- Standardization is important
- Be Clear & Consistent

- *Affiliate Programs* have “Source Templates” capability



Helpful Resources

Documentation Guidelines by Silicon Valley (California)
PAF Users Group, 2003 (REF 929.1.F21g) or (www.svcgg.org)

Cite Your Sources by Richard S Lackey, 1980 (REF 929.1 L 188c)

Evidence! by Elizabeth Shown Mills, 1997 (REF 929.1 M 625e)

Evidence Explained by Elizabeth Shown Mills, 2007
(REF 929.1 M 625ee)



Demonstration