

ANCESTRY.COM HANDOUT

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Sign up for your free account if you are a member of The Church of Jesus Christ of Latter-day Saints - familysearch.org/partneraccess

To upload your family information into the program:

The best way to do this is to start your tree. Sign in to Ancestry.com. Go to "Tree" on the home page - and the drop down brings up the option to "Create & Manage Trees". Click on that tab and you have the choice: "Create a new tree" or "Upload a GEDCOM file". If you choose to create a tree, click on that link and begin by adding one person at a time (usually you begin with yourself and then build the tree). If you choose to upload a family tree, click on that link and then choose the file, name the tree, then upload.

An LDS account will allow 4 generations to be imported directly from FamilySearch. Follow the prompts after Left-Clicking on "Trees" and in the drop-down select "Import tree from FamilySearch".

To verify the type of subscription you have with Ancestry.com go to your name in the upper right hand corner of the home page; do a drop down and select the link for My Account. If you have an LDS partnership account, it should reflect that you have an LDS-Ancestry Membership. There is an upgrade option available for \$100/year but the LDS-Ancestry membership allows you to search most of the data bases in Ancestry, world-wide.

SEARCH:

***Simple search** - fill in the blanks with minimal information

***Advanced search** - allows more information to narrow search (remember the use of sliders)

***Card catalog/All collections** - allows you to do in-depth searches. The simple and advanced searches only looks in about 10% of the available data bases. For a more thorough and specific search, use the record collections found through the card catalog.

HINTS:

*Found on the upper menu bar of the home page - "shaky leaf" hints

*Found on the upper right hand corner of each individual in the Tree (go to the "Trees" link)

*Found under "hints" in the menu bar in the profile page (under the individual's name)

When looking at a record from a hint, look to the right of the record for "**Suggested Records**" which list other possible records for the individual you are researching.

For training videos go to: "Help" - Support Center and enter "training videos"

AND/OR https://www.youtube.com/results?search_query=ancestry+tutorial

Questions about using Ancestry.com features call 1-800-262-3787.